**SIGAP WACHID HASYIM SURABAYA**

1. User Unit 7

TK, SD, SMP, SMA, SMK – usertk, usersd, dst

BENDAHARA – user bendahara

SUPERADMIN – super admin

1. Ada 4 menu filter yaitu :

* PIMPINAN & GURU
* TATA USAHA
* KARYAWAN & TENAGA PENUNJANG
* GAJI YANG DITERIMA
* MASTER DATA : Tabel – Tabel sistem Pengajian (berisi tabel tabel yang ada di word penghitungan gaji dan isian tabelnya inputan dari user)

1. Fitur Ekspor & Cetak harus tersedia di setiap Menunya

**PIMPINAN & GURU**

Gaji

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Jabatan | masa kerja | Komponen kehadiran | Komponen gapok | Tunjangan Jabatan | Tugas tambahan | Komponen reward | Piket | inval | Punishment | Penyesuaian | Gaji |
| 1 |  | Membaca inputan master data / siakad | Membaca inputan master data / siakad | Membaca inputan master data / siakad  **(tahun sekarang di kurangi tahun masuk)** | Membaca inputan master data  (JP x table kehadiran) | Membaca inputan master data  (JP x table gapok) | Membaca inputan master data  (jabatan) | Membaca inputan master data  (table tunjangan gapok) | Fix 50.000 | (inputan user yang menyesuainkan table master piket) | (inputan user yang menyesuainkan table master inval) | **Jumlah dari Absen + Izin + Terlambat + PulangLebih Cepat** | (inputan user) | **Jumlah dari komponen kehadiran + komponen gapok + tugas tambahan + Tunjangan Jabatan + komponen reward + piket + inval + lembur + penyesuaian**  **<A>** |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Jumlah Penyesuaian

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Absen | Izin | Sakit | Terlambat | Pulang lebih cepat | Piket  (+) | Inval  (+) | Lembur  (+) | Penyesuaian |
| 1 |  | Membaca inputan master data / siakad | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user) | (inputan user) | (inputan user yang menyesuainkan table master piket) | (inputan user yang menyesuainkan table master inval) | (inputan user yang menyesuainkan table master lembur) | (inputan user) |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |
| --- | --- |
| Status : | guru sertifikasi |
|  | guru non sertifikasi |
|  | guru BK |
|  |  |
| Jabatan : | kepala sekolah |
|  | wakil kepala sekolah |
|  | bendahara sekolah |
|  | wali kelas |
|  | koordinator BK |
|  | pembina OSIS |
|  | staff BPOPP |
|  | staff BOS |

**TATA USAHA**

Gaji

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Jabatan | masa kerja | Komponen kehadiran | Komponen gapok | Tunjangan jabatan | Tugas tambahan | Komponen reward | Piket | inval | lembur | Penyesuaian | Gaji |
| 1 |  | Membaca inputan master data / siakad | Membaca inputan master data / siakad | Membaca inputan master data / siakad  **(tahun sekarang di kurangi tahun masuk)** | Membaca inputan master data  (JP x table kehadiran) | Membaca inputan master data  (JP x table gapok) | Membaca inputan master data  (jabatan) | Membaca inputan master data  (table tunjangan gapok) | Fix 50.000 | (inputan user yang menyesuainkan table master piket) | (inputan user yang menyesuainkan table master inval) | (inputan user yang menyesuainkan table master lembur) | (inputan user) | **Jumlah dari komponen kehadiran + komponen gapok + tugas tambahan + Tunjangan Jabatan + komponen reward + piket + inval + lembur + penyesuaian**  **<A>** |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Potongan

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Absen | Izin | Sakit | Terlambat | Pulang lebih cepat | Total Potongan |
| 1 |  | Membaca inputan master data / siakad | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user) | (inputan user) | **Jumlah dari Absen + Izin + Terlambat + Pulang**  **<B>** |
| 2 |  |  |  |  |  |  |  |  |
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| Jabatan : | Kepala TU |
|  | Staff TU |

**KARYAWAN (Ptugas Kebersihan, Teknisi Listrik dan Keamanan)**

Gaji

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Absensi | Komponen Kehadiran | Komponen Gapok | Penghargaan | Inval | Gaji |
| 1 |  | Membaca inputan master data / siakad | (inputan user) | Membaca inputan master data  (absensi x table kehadiran) | Membaca inputan master data  (absensi x table gapok) | (inputan user) | (inputan user) | **Jumlah dari komponen kehadiran + komponen gapok + Penghargaan + inval**  **<A>** |
| 2 |  |  |  |  |  |  |  |  |
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Potongan

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| no | nama | Status | Absen | Izin | Sakit | Terlambat | Pulang lebih cepat | Total Potongan |
| 1 |  | Membaca inputan master data / siakad | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user)  (membaca tabel master data) | (inputan user) | (inputan user) | **Jumlah dari Absen + Izin + Terlambat + Pulang**  **<B>** |
| 2 |  |  |  |  |  |  |  |  |
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|  |  |
| --- | --- |
| Status | Petugas kebersihan |
|  | petugas keamanan | |
|  | teknisi listrik | |
|  |  | |
| lainnya | inval | |
|  | lembur | |
|  | reward kehadiran | |

**GAJI YANG DITERIMA**

Urutan nama dari **: PIMPINAN – GURU – TU – KARYAWAN**

|  |  |  |
| --- | --- | --- |
| no | nama | Gaji yang Diterima |
| 1 |  | **(<A> - <B>)** |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |